

Risk Officer

About the RHRA

The Retirement Homes Regulatory Authority (RHRA) is a self-funded, not-for-profit corporation responsible for administering the *Retirement Homes Act, 2010* (Act) and its regulations. Licencing commenced in 2012 for Ontario's approximately 780 retirement homes where over 60,000 seniors live. The RHRA's activities include licensing homes, educating licensees, residents and the public about the Act, regulations and the role of the RHRA, and maintaining a public register of retirement homes. The guiding principle is that a retirement home should be a place where residents live with dignity, respect, privacy and autonomy, in security, safety and comfort and can make informed choices about their care options.

The Role

As mandated by the Act, the Board of Directors appoints a Risk Officer (RO). The RO reports to the Board through its Governance Committee and is responsible for fulfilling an important role in the overall oversight of the RHRA's regulatory efforts. Specifically, the RO is charged with the mandate to independently review and assess the effectiveness of the RHRA's administration of the Act and regulations, including the RHRA's activities relating to ensuring that licensees meet the care and safety standards in the Act, and respect the rights of residents. The RO will do this through an annual report process where the area(s) of focus and the scope and scale of the review are determined in conjunction with the Board on an annual basis, and the final report is reviewed with the RHRA's response as part of its annual reporting. The RO may also be asked to prepare reports either by the Board, or by the Minister of Seniors Affairs on an ad hoc basis.

The Candidate

The ideal candidate is a seasoned professional with preferably several years of experience in a regulatory environment, ideally with an understanding of seniors' care and accommodation. In addition, the candidate should have demonstrated understanding and experience in the areas of audit, quality management, and process improvement, having previously served in either an internal or external audit function.

The successful candidate will have the demonstrated ability to work with impartiality, objectivity, and integrity, and have knowledge of the legislative framework within which the RHRA operates. They will have demonstrated analytical skills, and excellent communication and presentation skills with experience in preparing documentation for, and presenting to, senior management and Board-level audiences.

This role is a 'part-time' engagement with limited hours over the course of a year with a more concentrated effort during the review process. The effort required is based on the scope and scale of the review as approved by the Board. The role is ideally suited to those with an existing consulting or audit practice and/or those wishing to have a limited workload over the course of a year. The incumbent is intended to be appointed for a minimum of three (3) years.