



Fact Sheet: Fees

The Retirement Homes Regulatory Authority (RHRA) is a not-for-profit corporation, independent of government. It is required to finance its operations on an ongoing basis through assessment of fees determined in accordance with its Fee Setting Policy (policy available at www.rhra.ca under the "Operator Resources" tab). Revenue from fees collected by the RHRA is required to support its regulatory operations and does not form part of government revenues.

Under the *Retirement Homes Act, 2010* (the Act) and regulations, the RHRA may set and charge a fee in relation to anything that it does in administering the Act or anything the Registrar does under the Act. The Act requires applicants for a licence, and licensees, to pay fees set by the RHRA. The Act also permits the Registrar to request that an applicant pay the reasonable costs of licensing inquiries and inspections related to the licensing process. Schedule J of the [Memorandum of Understanding](#) (MOU) between RHRA and the Ministry for Seniors and Accessibility sets expectations for the RHRA fee review, stakeholder consultation and notification processes, including the timing in which these processes should occur.

Annual Licence Fee

All retirement home licensees must pay the annual licence fee which, for most licensed homes, will be the only fee incurred throughout the year. In determining rate increases, the board considers several factors including the increased demands on our regulatory services, the RHRA's overall financial position and changes in the various measures of inflation. Homes are assessed based on the total number of suites in the home (as reported to the RHRA). The fee is based on the number of suites (see definitions - Suites). Suites that are subsidized (see definitions – Subsidized Unit) are excluded.

Suites include all available units, regardless of whether they are occupied or not.

Annual fees are calculated for each calendar year. Licensees may pay in full or make quarterly payments, subject to a nominal finance charge.

APPLICATION and OTHER FEES

Licence Application Fee

To obtain a retirement home licence, a licence application must be submitted to the RHRA. A licence application is to be submitted for new operators, or relating to the acquisition of an existing retirement home. A one-time application fee must accompany the application (application forms available under the "Licensing" tab at www.rhra.ca).

Other Fees

In certain situations, a licensee may be subject to additional fees. Examples include charges to process an application following a change in ownership or controlling interest of a retirement home, fees to expedite the review of a licence application, fees to replace a lost or damaged licence, or a fee to cover the cost of RHRA inspections or investigations that relate to an ongoing failure of a home to comply with the Act.

The nature and amount of these additional fees are set out in the RHRA Fee Schedule.

For More Information

Contact the RHRA at:

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