RHRA Retirement Homes Regulatory Authority

FINAL INSPECTION REPORT
Under the *Retirement Homes Act, 2010*

Inspection Information	
Date of Inspection: September 18, 2017	**Name of Inspector:** Carmela Vidic
Inspection Type: Routine Inspection	
Licensee: Q & Sons Management Inc. / 560 Canyon Street, Mississauga, ON L5H 4L8 (the "Licensee")	
Retirement Home: Fairfield Manor West / 805 Ridley Drive, Kingston, ON K7P 2H4 (the "home")	
Licence Number: N0450	

Purpose of Inspection
The RHRA conducts routine inspections as set out in section 77(3) of the *Retirement Homes Act, 2010* (the "RHA").

NON-COMPLIANCE
1. The Licensee failed to comply with O. Reg. 166/11, s. 24; Emergency plan, general. Specifically, the Licensee failed to comply with the following subsection(s): **24. (4)** The licensee shall keep current all arrangements with community agencies, partner facilities and resources that will be involved in responding to an emergency.
Inspection Finding The Licensee did not provide evidence that arrangements with community agencies, partner facilities and resources that will be involved in a responding to a emergency have been kept current.
Outcome The Licensee took corrective action to achieve compliance.
2. The Licensee failed to comply with the RHA, S.O. 2010, c. 11, s. 65; Training. **The Licensee failed to comply with O. Reg. 166/11, s. 27; Infection prevention and control program.** Specifically, the Licensee failed to comply with the following subsection(s): **65. (2)** Every licensee of a retirement home shall ensure that no staff work in the home unless they have received training in, (f) fire prevention and safety;

27. (9) The licensee shall ensure that each staff member who works in the retirement home receives training on how to reduce the incidence of infectious disease transmission, including,

(a) the need for and method of maintaining proper hand hygiene and method of preventing cross contamination, including proper handling of soiled linens, the protection of uniforms, and the separation of clean and dirty items;

(b) the need for and process of reporting, providing surveillance of and documenting incidents of infectious illness.

Inspection Finding

The documentation reviewed at the time of the inspection did not support that staff were trained in the prescribed areas prior to working in the home; further the evidence did not support that staff received training in the home's Infection Prevention and Control Policy and Fire Prevention and Safety Policy.

Outcome

The Licensee has advised it has taken corrective action to achieve compliance. RHRA to confirm compliance by inspection.

3. The Licensee failed to comply with the RHA, S.O. 2010, c. 11, s. 54; Contents.

Specifically, the Licensee failed to comply with the following subsection(s):

54. (2) The package of information shall include, at a minimum,

(t) information relating to staffing, including night time staffing levels and qualifications of staff of the retirement home;

Inspection Finding

The Licensee did not provide the prescribed information in the resident's information package.

Outcome

The Licensee took corrective action to achieve compliance.

NOTICE

The Final Inspection Report is being provided to the Licensee, the Registrar of the Retirement Homes Regulatory Authority (the "RHRA") and the home's Residents' Council, if any.

Section 55 of the RHA requires that the Final Inspection Report be posted in the home in a conspicuous and easily accessible location. In addition, the Licensee must ensure that copies of every Final Inspection Report from the previous two (2) years are made available in the Home, in an easily accessible location.

The Registrar's copy of the Final Inspection Report, as it appears here, will be included on the RHRA Public Register, available online at http://rhra.ca/en/register/

Signature of Inspector	Date
Carmela Vidi	November 21, 2017