

**FINAL INSPECTION REPORT**  
**Under the *Retirement Homes Act, 2010***

Inspection Information	
<b>Date of Inspection:</b> October 3, 2013	<b>Name of Inspector:</b> Rachelle Harber
<b>Inspection Type:</b> Mandatory Reporting Inspection	
<b>Licensee:</b> William Russell / 11118 Highway 124, Machar Township, ON P0A 1X0 (the "Licensee")	
<b>Retirement Home:</b> Southwind Retirement Home / 11118 Highway 124, Machar Township, ON P0A 1X0 (the "home")	
<b>Licence Number:</b> N0182	

Purpose of Inspection
The RHRA received a report under section 75(1) of the <i>Retirement Homes Act, 2010</i> (the "RHA").

NON-COMPLIANCE
<p><b>1. The Licensee failed to comply with O. Reg. 166/11, s. 29; Administration of drugs or other substances. The Licensee failed to comply with O. Reg. 166/11, s. 30; Storage of drugs or other substances. The Licensee failed to comply with O. Reg. 166/11, s. 32; Records.</b></p> <p>Specifically, the Licensee failed to comply with the following subsections:</p> <p><b>s. 29.</b> If one of the care services that the licensee or the staff of a retirement home provide to a resident of the home is the administration of a drug or other substance, the licensee shall ensure that,</p> <p>(a) no drug is administered by the licensee or the staff to the resident in the home unless the drug has been prescribed for the resident by a person who is authorized to prescribe a drug under section 27 of the <i>Regulated Health Professions Act, 1991</i>.</p> <p><b>s. 30.</b> If drugs or other substances are stored in a retirement home on behalf of a resident, the licensee of the home shall ensure that,</p> <p>(b) controlled substances as defined in the <i>Controlled Drugs and Substances Act</i> (Canada) are stored in a separate, double-locked area within the locked medication cart, and</p> <p>(c) an audit of the controlled substances mentioned in clause (b) is performed monthly.</p> <p><b>s. 32.</b> If the licensee or a member of the staff of a retirement home administers a drug or other substance to a resident, the licensee shall ensure that,</p> <p>(a) the person who administered the drug or other substance prepares a written record noting the name and amount of the drug or other substance, the route of its administration and the time and date on which it was administered.</p>

**Inspection Finding**

The Licensee failed to comply with the standards relating to the administration of drugs or other substances, and to implement their Medication Administration policies. Specifically:

- A resident received Tylenol No. 2 that had not been prescribed by a Regulated Health Professional as required by the legislation;
- The controlled substance was not audited monthly and double-locked;
- There was no written record of the drug administration.

**Outcome**

No corrective action taken.  
Warning Letter issued.

**2. The Licensee failed to comply with O. Reg. 166/11, s. 22; Risk of falls.**

Specifically, the Licensee failed to comply with the following subsections:

- s. 22. (1)** Every licensee of a retirement home shall develop, document and implement strategies to reduce or mitigate the risk of falls in common areas of the home.
- (2) If a resident of a retirement home falls in a common area of the home or while being assisted by the licensee or staff, the licensee shall ensure that,
- (a) there is a timely and appropriate response to the fall;
  - (b) corrective action is taken as necessary to prevent future harm to residents; or
  - (c) the licensee or a staff member documents the fall, the response to the fall and the corrective actions taken, if any.
- (3) If a resident of a retirement home falls in the home in circumstances other than those described in subsection (2) and the licensee or staff member becomes aware of the fall, the licensee shall ensure that the licensee or a staff member documents the fall, the response to the fall and the corrective actions taken, if any.

**Inspection Finding**

A resident had three falls since May 2013. There was no documentation of the response to the falls and the corrective actions taken related to the falls. The Licensee also confirmed that the home has no fall strategies to reduce or mitigate the risk of falls.

**Outcome**


No corrective action taken.  
Warning Letter issued.

**NOTICE**

The Final Inspection Report is being provided to the Licensee, the Registrar of the Retirement Homes Regulatory Authority (the "RHRA") and the home's Residents' Council, if any.

Section 55 of the RHA requires that the Final Inspection Report be posted in the home in a conspicuous and easily accessible location. In addition, the Licensee must ensure that copies of every Final Inspection Report from the previous two (2) years are made available in the Home, in an easily accessible location.

The Registrar's copy of the Final Inspection Report, as it appears here, will be included on the RHRA Public Register, available online at <http://rhra.ca/en/register/>.

Signature of Inspector 	Date December 23, 2013
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